



OXNARD POLICE DEPARTMENT

Protecting Our Community with Exceptional Service

CHIEF OF POLICE

Scott Whitney

ASSISTANT POLICE CHIEF

Jason Benites

ASSISTANT POLICE CHIEF

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251 SOUTH C STREET, OXNARD, CALIFORNIA 93030-5789 * (805) 385-7600 * <http://oxnardpd.org>

ALARM PERMIT NOTIFICATION

Dear Oxnard Alarm System Owner/User:

According to records at the Oxnard Police Department, your residence / business currently has a security alarm installed. Our records indicate that your alarm permit needs to be renewed.

Effective February 7, 2019, Oxnard City Code Section 11-69 requires alarm users to maintain a valid permit for security alarms. Security alarm permits require annual renewal, and the permit fee is \$25.00. Alarm users who do not have a valid permit, and have an alarm-generated police response to their site are subject to a fine (Oxnard City Code Section 11-69(B)(1)(2))

Please complete the permit application (on the reverse side) in its entirety and return it as soon as possible in the enclosed self-addressed envelope. The information we have requested will assist us if an alarm-generated call occurs at your home or business. It will also allow us to update information in our emergency contact databases.

If you no longer have an alarm system at your home or business, please fill in the "Alarm User" information section of the application with the "Alarm Disconnected" box checked off and return it to us. We will then be able to update our records to show that there is no alarm at the address where this letter was mailed.

The cost of a permit is \$25.00 for business or residential systems and is good for one year. Once your alarm permit is processed, a copy of the permit will be mailed to you. It will serve as your receipt and proof of alarm registration.

If you have any questions about the enclosed alarm permit application or Oxnard's Alarm Ordinance, please call me at (805)385-7672 or email alarms@oxnardpd.org.

You can also obtain additional information about alarm systems, and user responsibilities on the Oxnard Police Department Website at <https://www.oxnardpd.org/oxnards-alarm-ordinance/false-alarm-billing/>

Sincerely,

Lynnette Raya

Alarm Coordinator

SECURITY ALARM PERMIT APPLICATION

Oxnard Police Department .251 South "C" Street . Oxnard, CA 93030

PHONE (805) 385-7672 . FAX (805) 385-7930 . EMAIL alarms@oxnardpd.org

Please type or print clearly. All sections must be completed. Incomplete applications will be returned.



TYPE OF PERMIT REQUESTED

ANNUAL ALARM SYSTEM PERMIT - \$25.00

* Permits are valid for one (1) year

INFORMATION CHANGE

ALARM DISCONNECTED

ALARM USER INFORMATION

| | | | |
|--|----------------|--|---------------------------------------|
| Name of Owner of Residence or Business | | OWNER OF HOME OR BUSINESS MUST BE LISTED AS "ALARM USER" | Home Phone |
| Mailing Address | Suite/Apt. No. | | Birth Date |
| City | State | Zip | Business Phone Pager or Cell Phone |
| Address Where Alarm System is Located | | Telephone Number at Alarm Location | |
| City | State | Zip | Email Address |

ALARM SYSTEM INFORMATION

YOU MUST CHOOSE EITHER ① OR ②

- ① MONITORED ALARM Police and/or firefighters are called to your home by a "central station" alarm service that monitors your alarm by telephone or other device. No bell or siren sounds at the alarm site.
- ② LOCAL ALARM A bell or siren sounds when the alarm is activated. The system may or may not automatically notify a "central station" monitoring service by phone.

YOU MUST CHOOSE EITHER ③ OR ④ BOTH TO BE CHECKED ONLY IF YOU HAVE A LICENSED HOME-BASED BUSINESS

- ③ RESIDENTIAL ALARM Residential alarms can only ring for an actual or attempted crime or fire-related emergency. You cannot install a robbery alarm unless you have a business license for your residence. You must dial 9-1-1 to summon the police in all other cases – Use of "Panic" or "Distress" alarms is discouraged.
- ④ BUSINESS ALARM Business Name (DBA) _____ Oxnard Business License Number _____

TYPE OF ALARM AT BUSINESS →

BURGLARY (BREAK-IN) ROBBERY (HOLD-UP)

FIRE PANIC/DISTRESS/TROUBLE OTHER

MAKE SURE TO COMPLETE ⑤ OR ⑥

⑤ ALARM INSTALLATION & MAINTENANCE COMPANY
Information required on ALL systems.

| | |
|---------|-------|
| Name | Phone |
| Address | |

⑥ ALARM MONITORING COMPANY
Required for all alarm systems EXCEPT those not monitored.

| | |
|---------|-------|
| Name | Phone |
| Address | |

RESPONSIBLE PARTY INFORMATION

If you are not available, one of the following persons must respond to the alarm site within 45 minutes of a police request.

| | | | |
|------|------------|------------|---------------------|
| Name | Home Phone | Work Phone | Pager or Cell Phone |
| Name | Home Phone | Work Phone | Pager or Cell Phone |
| Name | Home Phone | Work Phone | Pager or Cell Phone |

Mail this application along with your payment to:

Oxnard Police Department
251 S. C Street Oxnard, CA 93030

MAKE CHECK PAYABLE TO:
"CITY OF OXNARD"

FOR CITY USE ONLY

New Permit No. _____ Old Permit No. _____

Date Mailed _____ Originally Issued _____

* The information required for the alarm permit is confidential to the extent allowed by law and the California Constitution, Article I, Section I.