

**CITY OF SOUTH SAN FRANCISCO
POLICE DEPARTMENT
ALARM REGISTRATION FORM**

Dear Merchants and Business Owners,

In order to help the City's public safety officers with their efforts to protect your property, we ask for your cooperation in providing the information requested below. The City of South San Francisco has enacted a False Alarm Ordinance in efforts to reduce false alarms and improve response to burglar alarms.

Return this registration form to the Finance Department, along with your business license application. It will be forwarded to the Police Department whose responsibility covers Police dispatching. In the event your business is damaged by fire, is subjected to vandalism or some other criminal act; or if doors or windows are left unsecured, or if there is any other reason to summon someone to your business, this information will be immediately available to the Police Dispatchers.

Please list at least three names, addresses, home and cellular telephone numbers of persons who have keys and will respond to your business in the event of an emergency. Also, please attach a copy of your current burglar alarm contract or installation certificate. The information is confidential and will be used only for emergencies or official business.

Business Name: _____

Business Address: _____

Business Phone: _____

Emergency Contact Information:

| | <u>Name</u> | <u>Address</u> | <u>Home Phone</u> | <u>Cell Phone</u> | <u>O, M or E</u> |
|----|-------------|----------------|-------------------|-------------------|------------------|
| 1. | _____ | | | | |
| 2. | _____ | | | | |
| 3. | _____ | | | | |

| | | |
|-----------------------|----------------|-------------------------|
| Alarm Company: | Address | Telephone Number |
|-----------------------|----------------|-------------------------|

| | | |
|---------------------------|----------------------|-------------------------|
| Insurance Carrier: | Policy Number | Telephone Number |
|---------------------------|----------------------|-------------------------|

If you have any questions or concerns, please contact the Planning and Crime Prevention Sergeant at (650) 877-8927. Thank you for your continued cooperation.

Sincerely,

Mike Massoni
Chief of Police