

ALARM PERMIT INFORMATION SHEET

Effective November 1, 2005, the City of Tustin is initiating a false alarm reduction program. As part of this program, **every residence and business within the City of Tustin possessing an alarm system MUST have a City of Tustin Alarm Permit issued by the police department.**

By Ordinance No. 1302 of Tustin City Council, the fee for alarm permits has been established as follows:

Commercial permit--	\$25.00	(must be renewed annually)
Residential permit--	\$10.00	(must be renewed annually)

FAILURE TO OBTAIN AN ALARM PERMIT FOR YOUR BUSINESS OR RESIDENCE COULD RESULT IN THE ASSESSMENT OF FINES AND/OR THE CESSATION OF POLICE RESPONSE TO YOUR ALARM SIGNAL.

Facts You Should Know About the City of Tustin Alarm Ordinance:

- 6903 All owners of alarm systems installed and operating prior to the adoption of this ordinance shall have ninety (90) days to obtain an alarm permit.
- 6904 All audible alarm systems shall include a device that will limit the generation of the audible sound to no longer than fifteen (15) minutes for a residence and thirty (30) minutes for a commercial structure.
- 6905 No alarm system shall be installed which causes an alarm or signal to be sent directly to the Police Department.
- 6906 No person shall use any alarm system programmed so that it will, upon activation, call and deliver a recorded message to any telephone number assigned to the City.
- 6907 A burglary or robbery panic button shall only be activated when there is an immediate threat to life or property. It shall be unlawful to activate such panic button to merely summon the Police, or in lieu of dialing 911.
- 6908 It shall be the responsibility of the alarm business to instruct the alarm user in the proper use and operation of the alarm system.
- 6909 No person shall install an alarm system without first having obtained an alarm user permit.
- 6912 No person shall engage in, conduct, or carry on an alarm business without first, 1.) Obtaining a City business license; 2.) Applying for and receiving a state alarm company operator license and; 3.) Filing a copy of such license with the City.
- 6913 Alarm user permits are issued for a one (1) calendar year period from January 1 to December 31, or from the date after January 1 that the application is submitted and approved to December 31 of the same year.
- 6914 A.) A permitted alarm user may become liable to the City for the costs of the Police Department responding to an excessive false alarm emitted by his or her alarm system. Fees will be assessed for every false burglary alarm occurring after three (3) false alarms have been received within any consecutive 365 day period.

B.) A false robbery alarm (“211 Alarm”) response fee shall be paid to the City for every manually activated false robbery alarm call.

<u>BURGLAR & ROBBERY ALARM FEES</u>	
Fees for Excessive False Alarms	
Fourth false burglary alarm in 365 day period:	\$50.00
Fifth false burglary alarm in 365 day period:	\$75.00
Sixth false burglary alarm in 365 day period:	\$100.00
Seventh and successive false burglary alarms in 365 day period:	\$250.00
First through third false robbery alarm in 365 day period:	\$100.00
Fourth and successive false robbery alarm in 365 day period:	\$250.00
Response to any <u>non-permitted</u> burglary or robbery alarm, whether false alarm or not:	\$250.00

C.) Any burglary alarm which causes more than ten (10) false alarms, or any manually activated robbery alarm which causes more than four (4) false alarms, may be declared a public nuisance, and will be subject to revocation of permit and **the Police Department will no longer be required to respond to alarms at said address** once the Police Department has sent a letter, return receipt requested, to the owner or occupant of the subject premises advising of the cessation of such service.

D.) A response to a non-permitted burglary or robbery alarm, whether false or valid, shall result in the assessment of a non-permitted alarm fee.

Note: A City of Tustin Business License is required for alarm installation companies as well as for the commercial entity for which the installation is being made. Please contact Business Licensing at (714) 573-3144 prior to installation.

THINGS YOU CAN DO TO REDUCE FALSE ALARMS

1. **Communicate with your alarm company!**
2. **Ask your alarm company to utilize “Enhanced Call Verification.”**

With “Enhanced Call Verification”, the central alarm monitoring station makes a second or third call to a back-up number or a cellular phone before dispatching the police. Studies have shown that when your alarm company uses this option, 50% of alarm signals that would traditionally have been dispatched to the police, are not dispatched because the signal is verified by the second or third call.

3. **Be sure your alarm company has your alarm permit number on file.**
4. **Take advantage of Tustin Police Department’s “Alarm User Awareness Class”.**

**CITY OF TUSTIN
TUSTIN POLICE DEPARTMENT
APPLICATION: BURGLARY/ROBBERY ALARM PERMIT**

TYPE OF PERMIT:

BUSINESS: Retail Office Other _____ - New Update Renewal

RESIDENTIAL: New Update Renewal E-Mail: _____

ADDRESS _____ Phone: _____

BUSINESS/RESIDENT NAME _____ **Tustin Business License No.** _____

If business, type of business: _____

If residence, business phone number: _____

ALARM SYSTEM INFORMATION: Silent Audible Direct Dialer Other _____

Installed/to be installed by: Company Individual

Name: _____ **Tustin Business License No.** _____

Address: _____ Phone: (____) _____

Does alarm activation notify an alarm service? Yes No If yes,

Alarm Service: _____ Phone: (____) _____

Does alarm system receive maintenance service? Yes No If yes,

Service Company: _____ Phone: (____) _____

LIST 3 INDIVIDUALS WHO CAN RESPOND IF THE ALARM IS ACTIVATED (A 30 minute or less response time is requested.):

1. Name: _____ Phone: (____) _____

2. Name: _____ Phone: (____) _____

3. Name: _____ Phone: (____) _____

Will there be a Security Officer on the premises? Yes No

APPLICANT'S SIGNATURE

DATE

FEES: (Please submit with application – payable to City of Tustin)

BUSINESS: New Application - \$25.00
Renewal Application - \$25.00 Annually

RESIDENTIAL: New Application - \$10.00
Renewal Application - \$10.00 Annually

MAIL TO: Tustin Police Department, **Alarms**
300 Centennial Way, Tustin, CA 92780

FOR OFFICE USE ONLY:

CHECK# _____

PERMIT# _____

DATE FILED TPD _____