

PLEASE READ
BEFORE COMPLETING THE ATTACHED APPLICATION
Prepayment is required

This application is for **NEW ALARM PERMIT APPLICATIONS** only and is not to be used for renewals.

Please bring-in or mail-in the attached Alarm Permit Application along with form of payment (cash, check, money order, MC/Visa) to the Visalia Police Department Headquarters at 303 S. Johnson St., Visalia, CA 93291. Permit fees are: \$15.00 a year, based on the fiscal year of July 1st through June 30th. The City does not pro-rate these fees.

The following is basic information regarding the False Alarm Ordinance and False Alarm Fees.

ALARM PERMITS

Alarm permits are issued on an annual basis for a twelve-month period commencing on July 1st of each year and expiring on June 30th of the following year.

All alarm systems must have a valid alarm permit renewable on **July 1st** of each year. Failure to renew this permit prior to July 1st of each year will constitute a violation of Visalia Municipal Code Section 8.08.

Whenever an alarm user desires to test, repair, modify or install an alarm system, notification of such intentions shall be given to the Visalia Communications Office Dispatcher at 713-8116 prior to such actions.

An alarm system shall be supplied with an uninterruptible power supply in such a manner that the failure or interruption of normal utility electricity will not activate the alarm system. The power supply must be capable of at least four (4) hours of operation.

No person shall use or install any alarm, which will initiate a call and deliver a recorded message to any telephone number terminating at the Visalia Police Department.

A service charge for an emergency response will be assessed against a person or business whose alarm system generates false alarms in accordance with the following schedule:

POLICE DEPARTMENT RESPONSE

First response occurring between July 1 & June 30.....	Free
Second response occurring between July 1 & June 30.....	\$35.00 ea
Third response occurring between July 1 & June 30.....	\$50.00 ea
Fourth response occurring between July 1 & June 30.....	\$65.00 ea
Fifth response occurring between July 1 & June 30.....	\$75.00 ea
Sixth response occurring between July 1 & June 30.....	\$90.00 ea
Seventh and add'l responses occurring between July 1 & June 30.....	\$100.00 ea
Replacement of Permit or Validation Sticker.....	\$3.00 ea

All false alarms occurring at locations without a valid alarm system permit and after reasonable efforts of obtaining a permit application have been attained, will be issued an Administrative Citation as required by Visalia Municipal Code Section 1.13.050 with fines starting at \$100.00 for the first violation, \$200.00 for the second violation and \$500.00 for the third and any subsequent violation(s) of the year. Issuance of an Administrative Citation does not eliminate the fact that a permit must still be obtained.

For complete details on the City requirements for alarm systems, see Chapters 8.08 and 1.13.050 of the Visalia Municipal code. Copies of these chapters are available at the Visalia Police Department Headquarters, 303 So. Johnson St., Visalia, CA 93291.

The Visalia Municipal Code is also available online through a link at:

http://www.ci.visalia.ca.us/depts/fire_department/fire_prevention_division/city_ordinances.asp

**VISALIA POLICE DEPARTMENT
ALARM SYSTEM PERMIT APPLICATION**

1. Alarm Location Type: Commercial Residential School
2. Business Name: _____ Telephone: _____
3. Applicant Name: _____ Telephone: _____
4. Complete Address/Location of Alarmed Property:

5. Complete Mailing Address (if different from #4 above):

6. Nature of Business/Property Use: _____
7. Does This Alarm Serve More Than One Business? Yes No
8. Type of Alarm (Check all that apply):
Burglary Hold-Up Audible Not Audible
9. Persons Who Can Provide Access to Premises in Event of Emergency
(Please only fill in a maximum of 3 names and phone numbers):
 - A. Name: _____ Telephone: _____
 - B. Name: _____ Telephone: _____
 - C. Name: _____ Telephone: _____
10. Alarm Company: _____ Telephone: _____
11. Signature of Applicant/Agent of Applicant:
_____ Date: _____

White – Visalia Police Department
Yellow – Visalia Police Department
Pink – Applicant Copy